

**Minutes of the 743rd meeting of Toft Parish Council
Meeting held on Monday 4 December 2017 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), J McCarten, E Miles, P Ellis-Evans, A Tall and G Pugh.

In attendance: 3 members of the public, District Cllr T Hawkins, County Cllr L Joseph and Mrs Caroline Newton (Minutes secretary).

Open public session including reports from the County and District Councillors

District Cllr Hawkins reported on the Local Plan. If nothing happens by the end of March it is unlikely to move forward until May or June. In the meantime the District is subject to speculative planning applications. Over 4000 applications have been submitted. The consultation on the Cambourne to Cambridge busway is ongoing. No costings have been given for joining the Western Orbital. There are two Park and Ride options out for consultation. There was no further news on the dog bins at present.

County Cllr Joseph arrived during this item and reported on:

- The Cambourne to Cambridge busway. There is an LLF meeting tomorrow.
- The Community and Partnerships Committee.
- Examples of issues she was dealing with on behalf of her constituents.
- The Chief Executive is looking at changing ways of working for greater effect.
- Cambridgeshire Culture Group and grant money to libraries to develop arts events and theatre at libraries.
- Her appointment as Mental Health Champion.
- Elderly people and buses, and a suggestion that the buses to Cambridge and Cambourne be brought forward an hour. Cllr Joseph is looking into this.

A resident raised an issue with the road closures put in place when a fire occurred in Comberton and expressed criticism of the detour route.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence
None.

1.2 To receive declarations of interest from councillors on items on the agenda
Cllr McCarten declared an interest in item 6.1.1 as owner of a neighbouring property and in item 6.3.1 as the applicant.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
None.

2. To approve the minutes of the meeting on 6 November 2017

RESOLVED that the minutes of the meeting on 6 November be approved and signed by the Chairman, after amendments, under the open session to the spelling of Beldams Close, and under 6.1.1, to show that the motion was carried with 4 in favour and 1 abstention, Cllr Tall having declared an interest at the beginning of the meeting.

3. To consider any matters arising from the last or a previous meeting including

3.1 (5.4) To note the General Data Protection Regulations Bill 2017 and its requirements

RESOLVED to investigate training on this topic and to defer this item to the next meeting.

3.2 (7.3) Proposal that the Parish Council contributes a further £400.00 towards the 2016/17 LHI scheme

RESOLVED, given Cllr Tall's report that an inspection had shown there was insufficient space for the ornate sign at the Kingston end of the village, and given that there was already a 30 mph roundel in place, that it was not possible to have the previously requested sign. RESOLVED to replace this with a standard gate feature, and at the Comberton end, to retain the small sign and replace the existing 30 mph roundel with the more ornate 30 mph sign at no additional cost. (Prop AT, 2nd MY, unanimous)

Cllr Yeadon left the meeting briefly at 7.45 pm and returned at 7.46 pm.

3.3 Assets of Community Value – to consider if the People's Hall or any other village asset should be listed

RESOLVED, noting that the application to list the Chinese restaurant had been refused, to proceed with the registration of Home Meadow and the People's Hall. (Prop GP, 2nd JM, unanimous) The correspondence relating to the rejected application for registration of the Chinese restaurant is to be passed to Cllr Hawkins.

4. Consideration of correspondence

4.1 SCDC Taxi Consultation Licensing Policy and Conditions

RESOLVED that the Parish Council supports the proposal in the interests of safety and welfare.

4.2 Transparency regulations

RESOLVED to investigate the need for and sources of any additional funds for implementation of the regulations.

5. Finance and risk assessment

5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.

RESOLVED that the payments as listed in the finance report be approved for payment, plus payments to All Phase Electrical (defibrillator installation) £128.64, Toft PCC (Calendar Christmas greeting) £15.00, G Pugh (welcome packs) £8.98 and LGS Services (Admin support) £449.25.

Salary		£58.13
HMRC	PAYE/NIC	£86.80
NEST	Pension	£57.95
Buchans	Grass cutting	£308.33

Credits, including allotment rent and bank interest, were noted.

5.2 Play inspection reports

RESOLVED as the ladybird rocker swing has been damaged, possibly due to vandalism. Cllr Yeadon should report the matter to the Police and put warning signs up. RESOLVED to look into making an insurance claim. Cllr Yeadon will provide a photograph.

5.3 To consider any matter which is urgent because of risk or health and safety

None.

6. To consider any Planning or Tree works applications received

6.1 Planning Applications

6.1.1 S/4132/17/FL – 36 School Lane – To raise roof by 1m to allow a loft conversion with box dormer to the rear elevation

RESOLVED to support the application. (Prop MY, 2nd AT, carried with 3 in favour, 1 against and 1 abstention)

6.2 SCDC decisions to note

None.

6.3 Tree works applications

6.3.1 S/4119/17/TC – 11 Mill Lane

Cllr McCarten, having previously declared an interest in this item left the meeting at 8.12 pm.

RESOLVED that the Parish Council has no objections. (Prop MY, 2nd TEE, carried with 5 in favour)

Cllr McCarten re-joined the meeting.

7. Members items and reports for information only unless otherwise stated

7.1 Allotments

RESOLVED that Cllr McCarten will look into signage recognising the charity contribution.

7.2 Village maintenance

The street light in the car park has been fixed and the trees in Brookside have been cut.

7.3 Highways

RESOLVED to note that all issues raised to date have been closed as completed or action taken, except for the leylandii in High Street.

7.4 Toft People's Hall

Nothing to report.

7.5 Footpaths

RESOLVED to note that a new contractor is looking at the kissing gate in Kingston parish and overhanging trees on the bridge have been cut back.

Following reports of puppies escaping from properties, Cllr Miles will look into what can be done.

7.7 Proposal that the Council considers a nomination for a Village Hero

RESOLVED to put forward Joe Ballard as a nominee for the Well Being Award and a Richard Fletcher as a nominee for the Village Hero award, and that Cllr McCarten will submit the applications. (Prop JM, 2nd MY, unanimous)

7.8 Proposal that the Council reviews the grass cutting contract with regard to The Snicket and Lot Meadow

RESOLVED that the Clerk should pursue The Snicket with the contractor again as this is part of the contract. With regard to Lot Meadow, it was believed that the last cut should have included a strim of the perimeter, but this had not been carried out when the last cut was done.

RESOLVED to check the expiry date of the contract and to raise with the contractor that the Snicket had not been cut since June and the border of Lot Meadow had not been cut. The nettles by the ditch on the southern side should have been strimmed at the last cut. The Parish Council expects that the full details of the contract are completed without the need for follow up and would ideally like a report on the activities completed.

7.9 Proposal that the Council considers a budget and updating the appearance of the Welcome Packs

RESOLVED to support the idea of updating the welcome packs. New folders would cost £120.00 plus VAT for 100 folders and that Cllr Pugh should look into this further and that Cllr Ellis-Evans's offer to help with the design be accepted.

7.10 Proposal and update on the Toft car park and to consider weed clearance

RESOLVED to note that SCDC are obtaining a quotation for the weeds inside the car park and are looking at replacing fencing where the posts have been knocked over. The street lights are now working.

8. Closure of meeting

Cllr Ellis-Evans reported that a talk on the defibrillators would take place on Tuesday 16 January. The defibrillator had been commissioned and was on the Ambulance list. Kevin Gathercole was checking the equipment once a week. A defibrillator report is to be a regular agenda item for future meetings.

There was no further business and the meeting closed at 9.00 pm.

SignedChairmandate.